



Customer Service Associate

Job Type: Full Time Permanent

Start date: Immediately

Hours of Work: 8am - 4:30pm (During the busy season, weekend work and staggered start times will be required to service customers across Canada)

Salary/Wages: Starting at \$15.30/hr

About us: T&T Seeds has a long history of supplying mail-order seeds and perishable plant stock across the Canadian provinces, from B.C. to P.E.I. Founded in 1947, we are known for our commitment to providing Canadians with high-quality, non-GMO seeds and unmatched customer care. T&T Seeds takes pride in its employees and offers skills training and development opportunities.

The Position: Reports to the Manager of Customer Success and Fulfillment, the incumbent will be responsible for answering phone calls and emails, taking phone orders, handling customer concerns, answering website chats and processing mail and fax orders.

Requirements:

- Attention to detail and a strong work ethic
- Ability to work well in a team setting and individually
- Knowledge in gardening
- Working knowledge of computers
- Strong customer service skills
- Excellent conflict resolution skills

Interested candidates: Apply online with your Cover Letter and Resume at www.ttseeds.com/we-are-hiring

Note: T&T Seeds is located at 7724 Roblin Blvd, Headingley. Successful applicants must have access to transportation as it is not accessible by city transit.